

Hisega Meadows Water Inc.
Board Meeting Minutes 3/15/13

Board Members In Attendance

Chris Hanson (2014)
Larry Deibert (2015)
Randy Smart (2014)
Denise Kohama (2013)
Larry Chilstrom (2013)

Also in Attendance

Keith Lau
Lona Lau
Scott Licht

Chris Hanson called meeting to order at 6:40.

Scott reported to the board that Chuck Hagemann was working out very well and would be very interested in becoming certified. It was suggested that Chuck be given the opportunity to attend the Intermediate Water Treatment Distribution training to be counted as hours towards his being certified.

Scott also reported that the system is running well, the system is going through more filters than usual because of ice dams breaking loose and stirring up sediment.

Scott left the meeting at this time.

Larry Deibert presented the minutes from the January and February 2013 board meetings. Larry made a motion to approve both months minutes. Larry Chilstrom seconded the motion. Motion put up for vote. All ayes. Motion passed.

After discussing the improvements for the entrance to the pit the board decided to table the issue until the next meeting to allow time to get more information on the costs.

The board decided that Keith should check with Speedy Delivery for the cost of shipping the 100 water meters purchased from Madison at a cost of \$25.00 per unit. If the cost is \$150.00 or less to ship them here Keith had the boards approval to use Speedy Delivery's services. If the cost would be more than \$150.00 Chris Hanson offered to pick up the meters with his own vehicle if he could be reimbursed mileage at a rate of .40 per mile.

Randy Smart made a motion to approve paying mileage to Chris Hanson if the cost of shipping would be more than \$150.00. Larry Deibert seconded the motion. Motion put up for vote. All ayes. Motion passed.

Lona Lau presented the February 28th, 2013 treasurers report to the board (please see attached). After reviewing the report Randy Smart made a motion to approve the report. Larry Chilstrom seconded. Motion put up for voter. All ayes. Motion passed.

The board was given a current copy of the Hisega Meadows Water, Inc. 2012 Drinking Water Report (please see attached).

Chris Hanson asked the other members of the board to start thinking of names of possible candidates to fill board seats that will become vacant at annual meeting this June.

After reviewing the bi-laws of Hisega Meadows Water, Inc. Randy Smart brought to the boards attention several items that should be amended.

- A. The number of members on the board.
- B. Change the time of the annual community meeting from April to June.
- C. Change fiscal year to July 1 of current year to June 31 of next year.
- D. Include in bi-laws that all new board members are required to agree with and sign the Hisega Meadows Water, Inc. code of conduct.

Larry Chilstrom made a motion to rescind motion passed at last months board meeting to list/sell the ultra-violet light not currently being used. Larry Deibert seconded the motion. Motion put up for vote. All ayes. Motion passed.

Randy Smart made a motion that the following actions be taken concerning the Hisega Meadows Water, Inc. (HMWI) account with First Interstate Bank:

Only the following individuals shall have check signing privileges;

- HMWI Manager – Keith Lau
- HMWI Vice-President – Larry Deibert
- HMWI Secretary – Denise Kohama

The checking account statements are to be sent to HMWI Manager (Keith Lau) at 23029 Hisega Rd, Rapid City, SD 57702.

An on-line account for the HMWI checking account is to be established. As Vice-President, Larry Deibert is to be provided a password that enables him to log into the account and view the statements.

Denise Kohama seconded the motion. Motion put up for vote. All ayes. Motion passed. (Please see attached copy of motion that will be presented First Interstate Bank with board member signatures.)

Larry Deibert asked if there had been any questions or comments made about the Update Report for Hisega Meadows Water, Inc. (please see attached). Everyone who had gotten any feedback from the members said it was all positive and the community was happy with the direction the board was taking to improve the water system.

The board asked Keith and Lona for the log tracking the hours spent on different job tasks during the last month. The board also asked them to continue keeping track of their hours worked and to write down what it is that they were working on during the logged time in order to begin to create job descriptions.

At this time Chris Hanson asked if there were any additional questions or concerns that the board needed to address at this time. There were none.

Larry Chilstrom made a motion to adjourn the meeting. Seconded by Larry Deibert. Motion put up for vote. All ayes. Motion passed. Meeting adjourned.